

**Diocese of NWPA  
APPLICATION FOR BUILDING USE**

**Contact Information**

Name \_\_\_\_\_ Telephone \_\_\_\_\_

Representing \_\_\_\_\_

Address \_\_\_\_\_

**Event Information**

Type of Event \_\_\_\_\_

Date of Event \_\_\_\_\_ Time \_\_\_\_\_ to \_\_\_\_\_

Number of People Attending \_\_\_\_\_ Age Span of Attendees \_\_\_\_\_

Rooms to be Used \_\_\_\_\_

**Fees**

Building Rental \_\_\_\_\_ Damages \_\_\_\_\_

Security & Set-up \_\_\_\_\_ Add'l Cleaning \_\_\_\_\_

Total Fees \_\_\_\_\_ Total Invoice \_\_\_\_\_

**Authorization**

Rector or Senior Warden \_\_\_\_\_

I have read the **RULES FOR USE OF BUILDING** and the **LETTER OF INDEMNIFICATION** and agree to abide by them and see that they are enforced. I will reimburse \_\_\_\_\_ for any damages or loss to its property resulting from my use of the building or equipment pursuant to this agreement.

**Signature** \_\_\_\_\_